

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
MONDAY, OCTOBER 31, 2016
9:00 AM REGULAR SESSION**

Commissioners met in regular session with all members present.

1. Invocation and Pledges.

Prayer said by Paula Gentry

2. Consider and take action on approval of:

A. The minutes of previous meeting:

Motion to approve the minutes of previous meeting made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on October 14th)

B. Payroll changes:

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

C. Payroll:

Motion to approve payroll made by Mike Spencer

Second by Don Gross Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for

Motion approved.

Copy attached.

D. Budget amendments:

There were no budget amendments to approve.

E. Accounts payable:

Bills Previously Paid:

Motion to approve accounts payable made by Mike Spencer

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; County Clerk's Contract with Kofile; and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

3. Discuss and take action to approve contract for services between Upshur County and Tyler Technologies for Eagle Recorder Land Record Software.

Motion to approve the contract between Upshur County and Eagle Recorder Land Software made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

4. Discuss and take action to approve contract for services between Upshur County and Tyler Technologies Inc. for Eagle Recorder Land Record Software.

Item 4 is a repeat of item 3 above so no action is needed.

5. Discuss and take action to approve the purchase of Road & Bridge equipment from Ritchie Brothers Auction.

Motion to allow Road & Bridge to purchase equipment from Ritchie Brother Auction made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

- 6. Discuss and take action to establish the office of Upshur County Fire Marshall, set the salary for the Fire Marshall/Emergency Management Coordinator position, make appointment to the position and designate office space.**

No action taken.

- 7. Discuss and take action to contract for jail extermination services.**

Motion to approve the contract for jail extermination services made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

- 8. Discuss and take action to authorize the following with reference to the Library:**

A. Approve the paint colors for the children's area, new large print area and new family place area;

B. Approve the construction of the new "Family Place Area" which will be paid for by "The friends of the Upshur County Library" and,

C. Approve the closure of the Library during the construction, painting and reconfiguration of the Library.

Motion to approve the above mentioned changes to the Library made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

- 9. Discuss and take action to contract for inmate phone system.**

Motion to award the contract for inmate phone services to NCIC beginning January 1, 2017 made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

10. Discuss and take action to designate a Commissioner to execute all necessary paperwork for the County employee health plan throughout the plan year.

Motion to appoint Commissioner Mike Spencer to sign all necessary paperwork for the County health plan made by Paula Gentry

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

11. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

